# VILLAGE OF MOUNT PROSPECT

# MONTHLY FINANCIAL REPORT

November 30, 2025

Prepared By

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Director of Finance

**TO:** VILLAGE PRESIDENT, BOARD OF TRUSTEES, AND FINANCE COMMISSION

**FROM:** AMIT THAKKAR, DIRECTOR OF FINANCE

**DATE:** DECEMBER 8, 2025

**SUBJECT:** MONTHLY FINANCIAL REPORT FOR THE MONTH OF NOVEMBER 2025

In an effort to provide the most transparent and relevant financial information in a timely manner, we are submitting this report herewith. The report contains relevant data and analytical information for the Village's financial affairs. The report is prepared based on the most recent available financial information (internal and external). The report is divided into five sections, including a) Cash and Investments, b) Revenues, c) Expenses, d) Fund Balance Analysis, and e) Other Items that may contain relevant new issues and items representing and impacting the Village's financial interest and well-being.

## a) Cash and Investments

The Village of Mount Prospect maintains a sufficient cash balance at various banking and investment institutions for the smooth operation of the Village's day-to-day activities. The remainder of the cash assets are invested in multiple interest-earning accounts and investment options in accordance with the Village's Investment Policy. As of November 1, 2025, the beginning cash and cash equivalents totaled $103.4 million. During the month, the Village collected cash receipts totaling $9.1 million. The investment income for the month totaled $308,457. The monthly payroll cost was $1.9 million, and accounts payable were paid in the amount of $15.4 million. The inter-fund activity increased the cash position by $66,979, while other disbursements totaled $24,277. During the month, the Village investments totaling $3.6 million were matured. As of November 30, 2025, the Village's Cash and Cash Equivalents totaled $99.2 million.

GOVERNMENTAL AND ENTERPRISE FUNDS

| | Cash and Cash Equivalents | Investments | Total Cash and Investments |
|---|---|---|---|
| Balance at November 1, 2025 | $ 103,440,458 | $ 32,666,688 | $ 136,107,147 |
| Cash receipts | $ 9,109,533 | $ - | 9,109,533 |
| Investment income | $ 308,457 | $ 73,081 | 381,538 |
| Transfers from investments to cash | $ 3,611,000 | $ (3,611,000) | - |
| Transfers to investments from cash | $ - | $ - | - |
| Interfund activity | $ 66,979 | $ - | 66,979 |
| Disbursements: | | | |
| Accounts payable | $ (15,432,014) | $ - | (15,432,014) |
| Payroll | $ (1,911,154) | $ - | (1,911,154) |
| Other | $ (24,277) | $ - | (24,277) |
| Balance at November 30, 2025 | $ 99,168,983 | $ 29,128,769 | $ 128,297,752 |

As of November 30, 2025, the Village had $29.1 million invested in long-term investments, including U.S. Treasury, AAA+ rated money-market funds, and FDIC-insured CDs. The cash, cash equivalents, and investments totaled $128.3 million as of November 30, 2025.

The table below summarizes the cash, cash equivalents, and investments by fund type as of November 30, 2025.

| Fund Details | | Amount |
|---|---|---|
| General Fund | $ | 55,625,813 |
| Special Revenue Funds | | 18,890,352 |
| Debt Service Funds | | (1,641,882) |
| Capital Projects Funds | | 19,238,761 |
| Enterprise Funds | | 16,803,300 |
| Internal Service Funds | | 19,381,409 |
| Total Cash and Cash Equivalents | $ | 128,297,752 |

In addition to the funds summarized above, the Village of Mount Prospect has $1,252,087 in escrow accounts under the umbrella of Other Trust and Agency Funds. The Debt Service Fund is showing a negative cash balance as of November 30, 2025, due to timing issues. The Village had debt service payments due December 1st that were paid at the end of November, mainly funded from transfers from the General Fund. These transfers were executed in December, while the outgoing payments to the bond paying agents were made in November.

**b) Revenues**

The data below summarizes the revenue recognized by the Village through November 2025.

| Revenue Category | Budget 2025 | Actual YTD Nov 2025 | % of Annual Budget | Actual YTD Nov 2024 | Actual YTD 2025 vs.Actual YTD 2024 | % Change |
|---|---|---|---|---|---|---|
| Property Taxes | 24,813,627 | 13,246,783 | 53.4% | 24,303,647 | (11,056,863) | -45.5% |
| Other Taxes | 15,554,350 | 12,452,297 | 80.1% | 11,432,945 | 1,019,353 | 8.9% |
| Intergovernmental Revenue | 54,857,954 | 42,923,496 | 78.2% | 43,268,931 | (345,435) | -0.8% |
| Licenses, Permits & Fees | 1,912,000 | 1,547,941 | 81.0% | 2,107,491 | (559,550) | -26.6% |
| Charges For Services | 47,342,301 | 44,552,477 | 94.1% | 38,366,410 | 6,186,067 | 16.1% |
| Fines & Forfeits | 608,500 | 596,231 | 98.0% | 534,444 | 61,787 | 11.6% |
| Investment Income | 3,933,700 | 5,035,097 | 128.0% | 6,099,404 | (1,064,307) | -17.4% |
| Other Financing Sources | 16,449,433 | 2,190,027 | 13.3% | 20,852,488 | (18,662,461) | -89.5% |
| Other Revenue | 3,085,500 | 2,541,718 | 82.4% | 3,933,255 | (1,391,537) | -35.4% |
| Reimbursements | 1,086,500 | 1,826,114 | 168.1% | 851,791 | 974,323 | 114.4% |
| **Total Revenues** | **169,643,865** | **126,912,182** | **74.8%** | **151,750,805** | **(24,838,623)** | **-16.4%** |

The above amounts do not represent all revenues to be recognized for the period under review. Certain state taxes, such as sales tax, home rule sales tax, and a few other taxes, will be received by the Village in December 2025 and later. Additionally, during November 2025, the Village received the following revenues from the State, which relate to a period prior to November 2025. These amounts are distributed after the State administrative fee deduction of $12,410.

| Revenues | Original Revenue Month | Revenue Recognition Month | Received by the Village | Amounts |
|---|---|---|---|---|
| State Sales Tax | Aug-25 | Nov-25 | Nov-25 | 3,748,408 |
| Home Rule Sales Tax | Aug-25 | Nov-25 | Nov-25 | 752,601 |
| Business District Tax | Aug-25 | Nov-25 | Nov-25 | 26,709 |
| Auto Rental Tax | Aug-25 | Nov-25 | Nov-25 | 2,274 |
| Telecom Tax | Aug-25 | Nov-25 | Nov-25 | 72,945 |
| **Total Revenues** | | | | **$ 4,602,937** |

The actual revenue recognized by the Village totaled $126.9 million through November 2025, representing 74.8 percent of the annual budget. The overall recognized revenues are trending lower compared to the 2024 collection for the same period, due to timing issues with property taxes and interfund transfers.

**Property Taxes**: The Village's total levy for the year is $18,235,179. The total property tax budget, including TIF increments, is $24.8 million. The Village collected $13.2 million in property taxes through November 2025. The property taxes are due in two installments: one in March and one in August. The Village received the first installment of the property taxes during March 2025. Due to the implementation of a new property tax ERP system by the county, the second installment of property taxes is delayed significantly and the same has resulted in an overall reduced collection of property taxes by $11.1 million compared to 2024. The Village is expected to collect its full levy before the end of the current fiscal year.

**Other Taxes**: The category of Other Taxes includes all taxes enacted per local ordinances, including Home Rule Sales Tax, Hotel/Motel, Food and Beverage, Municipal Motor Fuel Tax, Utility Taxes, etc. As the State collects some of these taxes, there is a three-month lag between the actual sales and the tax remittance. In addition, all local economic activities for October are reported in November or later. The YTD tax collection under this category totals $12.5 million and it represents 80.1 percent of the annual budget. The reported collection is higher by $1.0 million, or 8.9 percent compared to the previous year's collection. The reported amount for 2025 mainly includes $5.8 million in home-rule sales tax, $2.2 million in utility taxes, $3.8 million in use taxes, and $619,563 in other misc. taxes. The use tax includes $1.5 million in food & beverage tax, $1.1 million in real estate transfer tax, $623,456 in municipal motor-fuel tax, and $563,693 in other local taxes. The home-rule sales tax reflects a 15.5 percent increase over the 2024 collection for the same period. Due to recent changes in the law, out-of-state businesses selling items in the State of Illinois are now required to pay destination-based sales tax and the same has resulted in a higher amount of home-rule sales tax collections.

**Intergovernmental Revenue**: This category includes all the State shared taxes, including State Sales Tax, Income Tax, Use Tax, Motor Fuel Tax, and Grants. The Village is vigilantly tracking all intergovernmental revenues. As most of these taxes are collected by the State, there is a three-month lag between the actual sales and the tax remittance. The Village recognized $42.9 million in intergovernmental revenues through November 2025. This amount does not represent the total revenues to be recognized during the month, as significant revenues will be reported and collected after November 2025. The overall recognized revenues are trending lower by $345,435, or 0.8 percent, compared to the amount recognized last year for the same period. The Village recognized a one-time American Rescue Plan grant in 2024. No such items are expected in 2025.With the exception of this one-time grant, the Village intergovernmental revenues are showing an unprecedented growth. The State income tax revenue is recognized on a cash basis in the month of receipt and represents 5.7 percent growth compared to the 2024 collections. The sales tax amount for 2025 represents sales tax from January to August 2025, collected through November 2025 (with a three-month lag). The data in the table below represents major intergovernmental revenue line items. Please note that the table reports only selected major items under the category of intergovernmental revenues.

| Major State Taxes | Actual YTD Nov 2025 | Actual YTD Nov 2024 | Actual YTD 2025 vs.Actual YTD 2024 | % Change |
|---|---|---|---|---|
| 002 - State Income Tax | 9,678,721 | 9,156,723 | 521,998 | 5.7% |
| 003 - State Motor Fuel Tax | 2,143,437 | 2,083,967 | 59,470 | 2.9% |
| 004 - State Sales Tax | 27,796,222 | 24,624,010 | 3,172,212 | 12.9% |
| 005 - State Use Tax | 750,387 | 1,750,479 | (1,000,092) | -57.1% |
| 006 - Video Gaming Tax | 324,241 | 281,544 | 42,697 | 15.2% |
| 007 - Cannabis Education Fund | 72,401 | 76,462 | (4,061) | -5.3% |
| 008 - Municipal Cannabis Tax | 51,871 | 60,612 | (8,741) | -14.4% |
| **Total State Taxes** | **40,817,279** | **38,033,797** | **2,783,483** | **7.3%** |

Due to recent changes in the law, a few items previously reported under use tax are now being reported under sales tax and this shift is responsible for the lower use tax and higher sales tax amounts. The state sales tax is showing a growth of $3.2 million or 12.9 percent, while the state use tax is showing a reduction of $1.0 million or 57.1 percent.

**Licenses & Permits**: The Village collected $1,547,941 in license and permit fees through November 2025. This amount is trending lower by $559,550, or 26.6 percent, compared to last year's collection. The overall collection represents 81.0 percent of the annual budget for the category.

| Business Licenses & Permits | Actual YTD Nov 2025 | Actual YTD Nov 2024 | Actual YTD 2025 vs.Actual YTD 2024 | % Change |
|---|---|---|---|---|
| 409 - Business Licenses & Permit | 679,584 | 782,232 | (102,648) | -13.1% |
| 410 - Nonbusiness Licenses & Pe | 868,357 | 1,325,259 | (456,902) | -34.5% |
| **Total Business Licenses & Permits** | **1,547,941** | **2,107,491** | **(559,550)** | **-26.6%** |

**Charges for Services**: The Village collected $44.6 million in charges for services through November 2025. The amount represents 94.1 percent of the annual budget for the category, and it is trending higher by $6.2 million, or 16.1 percent, compared to last year's collection. An increase in the water, sewer and refuse rates, along with an increase in the ambulance billing fee has resulted in a higher collection compared to last year's amount.

**Investment Income:** The Village earned $5.0 million in investment income through November 2025, which represents 128 percent of the category's annual budget. The recognized revenue is trending lower by $1.1 million or 17.4 percent, compared to last year's amount, mainly due to several rate reductions and timing issues (i.e. different maturity dates beyond November 2025).

**Other Categories**: All other revenue categories collectively generated $7.2 million through November 2025. The amount mainly includes $596,231 in fines and forfeitures, $2.5 million in other revenues, $2.2 million in other financing sources, and $1.8 million in reimbursements.

### c) <u>Expenditure</u>

The data below recaps the expenditures incurred through November 2025.

| Departments | Budget 2025 | Actual YTD Nov 2025 | % of Annual Budget | Actual YTD Nov 2024 | Actual YTD 2025 vs.Actual YTD 2024 | % Change |
|---|---|---|---|---|---|---|
| 10 Public Representation | 779,620 | 633,183 | 81.2% | 618,353 | 14,829 | 2.4% |
| 20 Village Administration | 6,687,309 | 4,898,796 | 73.3% | 4,504,373 | 394,424 | 8.8% |
| 30 Finance | 3,299,072 | 2,043,758 | 61.9% | 2,621,711 | (577,953) | -22.0% |
| 40 Community Development | 15,553,291 | 12,342,862 | 79.4% | 3,656,670 | 8,686,193 | 237.5% |
| 50 Human Services | 1,785,465 | 1,556,560 | 87.2% | 1,345,852 | 210,708 | 15.7% |
| 60 Police | 28,215,092 | 22,570,478 | 80.0% | 22,138,875 | 431,603 | 1.9% |
| 70 Fire | 27,373,238 | 20,724,160 | 75.7% | 20,631,157 | 93,003 | 0.5% |
| 80 Public Works | 75,412,437 | 52,349,356 | 69.4% | 56,120,737 | (3,771,382) | -6.7% |
| 00 ND | 37,641,104 | 21,093,881 | 56.0% | 40,052,626 | (18,958,745) | -47.3% |
| **Total Expenditures** | **196,746,627** | **138,213,035** | **70.2%** | **151,690,354** | **(13,477,319)** | **-8.9%** |

The above amounts do not include the expenditure for the Pension Funds, as they are separate entities. The above amounts are unaudited and subject to change with accrual/audit adjustments.

| Departments | Budget 2025 | Actual YTD Nov 2025 | % of Annual Budget | Actual YTD Nov 2024 | Actual YTD 2025 vs.Actual YTD 2024 | % Change |
|---|---|---|---|---|---|---|
| Personnel | 64,699,724 | 51,850,887 | 80.1% | 54,398,296 | (2,547,409) | -4.7% |
| Contractual Services | 44,270,815 | 38,026,865 | 85.9% | 34,696,811 | 3,330,055 | 9.6% |
| Commodities & Supplies | 2,825,630 | 2,043,280 | 72.3% | 1,955,259 | 88,021 | 4.5% |
| Capital Improvements | 45,328,608 | 26,102,957 | 57.6% | 28,394,072 | (2,291,116) | -8.1% |
| Debt Service | 9,735,249 | 8,888,481 | 91.3% | 8,476,862 | 411,619 | 4.9% |
| Other Expenditures | 13,437,168 | 9,300,565 | 69.2% | 2,949,638 | 6,350,928 | 215.3% |
| Interfund Transfers | 16,449,433 | 2,000,000 | 12.2% | 20,819,417 | (18,819,417) | -90.4% |
| **Total Expenditures** | **196,746,627** | **138,213,035** | **70.2%** | **151,690,354** | **(13,477,319)** | **-8.9%** |

**Personnel Costs:** The year-to-date expenditure on Personnel Costs, including benefits, is $51.9 million, or 80.1 percent of the annual budget for the category. The amount is trending lower by $2.6 million, or 4.7 percent compared to last year's amount, mainly due to delayed pension contributions resulting from the delayed second installment of property taxes. The overtime expense through November 2025 totaled $2.8 million, marginally trending lower compared to last year's amount of $2.9 million.

**Contractual Services:** This category covers most contractual services, including some large line items, such as JAWA water purchases, budgeted and grant-funded engineering studies, and other contracts. The Village incurred $38.0 million in contractual services, equating to 85.9 percent of the annual budgeted amount for the category. The expenditure amount is trending higher by $3.3 million or 9.6 percent, mainly due to inflationary and timing issues.

**Supplies:** Through November 2025, the Village spent $2.0 million on supplies, which totaled 72.3 percent of the annual budget. The commodities and supplies are trending marginally higher by $88,021 or 4.5 percent.

**Capital Improvements:** The Village initially had $32.9 million in approved capital improvement projects for 2025. In March 2025, the Village Board approved a budget amendment to carry over $11.0 million in unfinished projects from 2024 to 2025. With a few other amendments, the total budget for the category is set at $45.3 million for the year. The Village has spent $26.1 million for capital improvement projects through November 2025. The Village is concluding many yearly projects at this time and will be reporting those projects in December.

**Debt Service:** Per the established debt service schedules, the Village's bond payments are due on June 1 and December 1. The Village processes these debt service payments a few days before due dates and keeps sufficient funds to execute them. The Village has incurred $8.9 million in debt service payments through November 2025. That includes $7.7 million in G.O. bond interest and principal payments, and the remaining amount is for a developer's note for the Randhurst Mall.

**Other Expenditure:** This category includes a budget of $13.4 million and includes various risk management items as well as the TIF incentive amounts to be shared per the redevelopment agreements. The Village recently approved a budget amendment (in July 2025) for acquiring the 111 E Busse property. This budget amendment is reflected in the above numbers. The Village has spent $5.0 million for the 111 E Busse acquisition and $4.3 in other expenditures.

**Interfund Transfers:** The amount represents various interfund transfers budgeted from the General Fund ($15,449,433) and from the Elk Grove Rural Special Service Area Fund ($1,000,000). The Village executed interfund transfers totaling $2.0 million in July. These transfers were made from the General Fund to the Pension Stabilization Fund, to support the public safety pension abatements. The remaining transfers are expected to be executed in December 2025.

### d) Fund Balance Analysis:

Fund balance is an essential tool to check the fiscal health of any governmental organization. The data below summarizes the Village's monthly unassigned/unrestricted general fund reserves.

| Items/Details | Dec-24 | Q1-2025 | Q2-2025 | Q3-2025 | Oct-25 | Nov-25 | Total YTD 2025 |
|---|---|---|---|---|---|---|---|
| Revenues - Unaudited | 90,532,896 | 15,232,119 | 18,588,508 | 16,499,457 | 6,419,237 | 5,562,318 | 62,301,640 |
| Expenses - Unaudited | (87,415,097) | (18,345,645) | (15,113,139) | (18,663,990) | (4,866,755) | (5,720,189) | (62,709,717) |
| **Net Monthly Surplus/(Deficit)** | **3,117,799** | **(3,113,526)** | **3,475,369** | **(2,164,532)** | **1,552,482** | **(157,871)** | **(408,078)** |
| | | | | | | | |
| **Ending Unrestricted Reserves** | **46,348,799** | **43,235,273** | **46,710,642** | **44,546,110** | **46,098,592** | **45,940,721** | **45,940,721** |
| As % of General Fund Budget | 54.0% | 50.4% | 54.5% | 51.9% | 53.8% | 53.6% | 53.6% |
| | | | | | | | |
| **Unencumbered Cash Balance** | **(8,498,623)** | **41,697,104** | **46,621,794** | **44,546,110** | **46,098,592** | **45,940,721** | **45,940,721** |
| As % of General Fund Budget | -9.9% | 48.6% | 54.4% | 51.9% | 53.8% | 53.6% | 53.6% |

* Fund Balance is unaudited, and subject to adjustments and other changes. The above analysis includes only unrestricted fund balance for the General Fund.

As of November 30, 2025, the unrestricted fund balance is estimated at $45.9 million, which equates to 53.6 percent of the annual budget. Not all revenues and expenditures for the fiscal period are recognized. The year-to-date financial activities have resulted in a net deficit of $408,078. The unencumbered cash balance as of November 30, 2025, is $45.9 million, and it also represents 53.6 percent of the annual budget. The Village fund balance policy recommends maintaining a fund balance between 30 to 50 percent of the annual budget. The current fund balance is in compliance with the fund balance policy.

### Economic Emergency Fund

The Village Board authorized the creation of a new Economic Emergency Fund in May 2023 and approved a budget amendment funding $6.5 million from the General Fund reserves as an initial funding amount. The initial transfer was executed in May 2023 and invested in June 2023 in a AAA-rated I-prime account. The table below summarizes the Economic Emergency Fund activities for the month. During July 2024, the Village funded the second installment of $6.5 million. Also, the Economic Emergency Fund earned an interest income of $43,630 during November 2025. As of November 30, 2025, the Economic Emergency Fund reported an ending fund balance of $14,225,445, which comprises $13.0 million in Village Contributions from the General Fund and $1,225,445 in Investment Income.

| Economic Emergency Fund | FY 2023 | FY 2024 | Q1-2025 | Q2-2025 | Q3-2025 | Oct-25 | Nov-25 | Total Since Inception |
|---|---|---|---|---|---|---|---|---|
| Village Contribution | 6,500,000 | 6,500,000 | - | - | - | - | | 13,000,000 |
| Investment Income | 195,690 | 495,944 | 118,134 | 172,874 | 149,604 | 49,568 | 43,630 | 1,225,445 |
| **Net Monthly Surplus/Deficit** | **6,695,690** | **6,995,944** | **118,134** | **172,874** | **149,604** | **49,568** | **43,630** | **14,225,445** |
| | | | | | | | | |
| **Beginning Fund Balance** | **-** | **6,695,690** | **13,691,634** | **13,809,768** | **13,982,643** | **14,132,246** | **14,181,815** | **-** |
| **Ending Fund Balance** | **6,695,690** | **13,691,634** | **13,809,768** | **13,982,643** | **14,132,246** | **14,181,815** | **14,225,445** | **14,225,445** |

e) **Other Items:**

a. During November 2025, the Village issued 97 real estate transfer tax stamps, of which 48 were exempt and 49 were non-exempt. During the month under review, the Village collected $71,889 in real estate transfer taxes. The average real estate selling price was $499,148. At the same time last year (November 2024), the Village sold 105 transfer tax stamps, of which 48 were exempt and 50 were non-exempt. In the same month last year, the Village collected real estate transfer tax totaling $70,908, and the average selling price was $363,569.

Respectfully Submitted,
Amit Thakkar
Director of Finance